



Morwenstow Parish Council

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To all members of the Parish Council
Dear Councillor

You are summoned to attend the Monthly Parish Council Meeting. This will be held at 7:30pm on Wednesday 19th March 2025 at the Community Centre, for the purpose of transacting the under mentioned business.

The press and public are invited to attend.

Sheridon Rosser – Parish Clerk & RFO.

Date of issue – 13th March 2025

1.	To note attendance.
2.	To receive apologies for absence: Cllr. C Myers
3.	Public Participation: To receive questions from members of the public relating to items on the agenda, in accordance with Council's Code of Conduct and Standing Orders.
4.	Disclosures: To receive declarations of interests from Members relating to items on the agenda in accordance with Morwenstow Parish Council's Code of Conduct.
5.	Dispensations: To consider requests from Members for dispensations – <i>must be received beforehand</i> .
6.	To approve and sign the previously circulated minutes of the Monthly Parish Council meeting held on 19 th February 2025.
7.	Matters arising from the minutes and updates – for information only.
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey.
9.	Parish Maintenance and Matters for discussion: <ul style="list-style-type: none">a) Parish maintenance & hedges;b) To note completed tree log;c) To note completed playpark log; & remedial work -d) To note completed overall grounds log;e) To note completed outdoor fitness equipment log;f) Hawker Country sign has been ordered.g) Commemorative tree planting request at the Playing Fields from the Community Centre Committee.
10.	Health & Well Being Project Update: Project almost complete – update. <ul style="list-style-type: none">• Request for pickleball lines to be included when they are marked. This attracts an additional cost of £225+ VAT.
11.	Contractor appointments: <ul style="list-style-type: none">• LMP• SWCP• Aunt Amy's Garden• Playing Fields• Duckpool toilets• Public toilets.
12.	Election details – Thursday 1st May 2025 – Polling Day . Details available so far can be found here . A new page on the website has also been created: https://morwenstowparish.gov.uk/2025-parish-council-elections <i>Note the meeting change date for the Annual General Meeting of the Parish Council will be one week earlier than usual on Wednesday 14th May 2025 – this means that the Annual Open Meeting will be a week earlier on Wednesday 21st May 2025.</i> Election packs are available and have been distributed.
13.	Policy review: <ul style="list-style-type: none">• Equality & Diversity• Environmental• Financial Regulations <i>return for full adoption following the amendments required to adopt them.</i>• Review of the Risk Register for the Internal Audit• Review of Register of Assets for insurance purposes• Review of Data Asset Register and Retention Policy• Review of the effectiveness of internal controls• Review of Risk assessments.

14.	Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see Calendar .
15.	<p>Correspondence:</p> <ul style="list-style-type: none"> * Cornwall Council: positive planning; planning consultations & appeal notice; CAP meeting details Monday 31st March at Camelford; Town & Parish Council Newsletter; Supplier update; Countryside Services; Strategic Planning; Affordable Housing; Election details; Consultation & updates. * Cornwall ALC & NALC - various * Drive EV - * Hawker Country Sign – Alan Rowland/JAG Signs * H & WB Project various * Sport England grant application confirmation * MCC Committee – tree planting request & request to progress the recent planning application formally * Pickleball line marking request * Craig Lang Cyber Protect Officer * Quotations from Kevin Sluggett & PSJ for Parish maintenance * Radio Cornwall * Zurich Municipal spring update * VAT126 team * Invoices from: Aquiss/Citron Hygiene renewal/Parish Magazine Printing * Newsletters and updates from Information Commissioners Office; HMRC; Rural Service Network; South West Coast Path; Volunteer Cornwall, NHS Cornwall & IoS +ICB, Clean Cornwall, National Landscape, Planning Portal.
16.	<p>Finances:</p> <ul style="list-style-type: none"> • To confirm accounts spreadsheet with bank statements and agree payments due. • Check the budget. • Letter to bank to transfer funds back to the savings account. • Internal Audit to take place in time for completion and sign off at the April meeting within the life of the existing Council.
17.	<p>Planning: Planning Partnership: Update from Cllr. Worden <i>if available</i>.</p> <p><i>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</i></p> <p>P1 - Any planning application received from Cornwall Council prior to the meeting.</p> <p>Enforcement updates – <i>if available</i>.</p> <p>For information only:</p> <ul style="list-style-type: none"> • Awaiting decision: PA24/09640 Listed building consent for the installation of an external ASHP fan unit on a concrete plinth to the rear of the utility room and Carer's bedroom. Eastaway Manor Morwenstow Bude Cornwall EX23 9JQ PA25/01081 Partial demolition and extension of residential dwelling. Old Smithy Morwenna Road Shop Morwenstow Bude Cornwall EX23 9SG PA25/00943 Application for Permission in Principle for the construction of 5 dwellings Land North Of The Nook Morwenna Road Shop Morwenstow Cornwall – FIVE DAY PROTOCOL PA25/01703 Non-material amendment in relation to decision notice PA18/07700 dated 13/11/2018, namely 1) change to the roof design for Phase 2 of the proposed buildings pitched roof to provide a 'standard' flush eaves, external 'bullnose' gutter, relocated antennas, relocated rainwater pipe. 2) cladding infill to the roof interface between Phase 1 and Phase 2. Cornwall Council Decision Approved/Withdrawn/Refused: Approved PA25/01032 Non material amendment in relation to decision notice PA23/08701 dated 21.12.2023 Making changes to the surface water drainage from a soakaway to an attenuation tank Elm Bank Woodford Bude Cornwall EX23 9JD • Pre-Application Advice in process: PA25/00171/PREAPP Pre application advice for proposed conversion & extension of curtilage Grade II Listed barn. Barn West Of Marsland Manor Morwenstow Bude Cornwall EX23 9ST PA25/00213/PREAPP Pre application to gain advice, to see if a replacement dwelling would be supported by Cornwall Council as infill/replacement structure • Appeal in progress: 24/00205/REF The erection of an agricultural storage shed. Land At Shop Bude EX23 9SQ 24/00267/REF Outline Application for one new dwelling, with all matters reserved except for access. Land Between Foxhaven and Meadow View Eastcott Bude Cornwall
18.	Date of next monthly meeting – Wednesday 16th April 2025 ; <i>unless a planning meeting is required before that.</i>

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”